Minutes of a Regular Parks & Recreation Commission Meeting
September 10, 2024

A regular meeting of the Blue Springs Parks Commission was held on Tuesday, September 10, 2024, at the Fieldhouse. The Chairman called the meeting to order.

Keith Hannaman **–** Absent	Parks Dept. Staff:	Justin Stuart
Ken Horrell – Present	Parks Dept. Staff:	Matt Asikainen
Nick Brummel – Present	Parks Dept. Staff:	Derek Mayden
Tony Lopez – Present	Parks Dept. Staff:	Mary Herrington
Debbie Canfield – Present	Parks Dept. Staff:	Kelli Votypka
Tara Johnson – Present	Parks Dept. Staff:	Kayla Shelby
Brian Markworth – Present	City Council Liaison:	Jerry Kaylor –Absent
Brittany Boswell – Present		
Nick Tepesch - Present		

A motion was made by Ken Horrell and seconded by Tony Lopez to accept the Consent Agenda. It passed unanimously.

Visitors/Correspondence: None.

Program/Activity Spotlight: Mary Herrington presented on The Green Up The Blue. She reviewed the number of volunteers, totaling 130, and the results of the event. It was discussed how to make registration easier for the next community clean-up day which is scheduled for May 17th, 2025.

Finances: None.
Staff Reports: Staff reviewed their reports.
Parks and Recreation Commission Chairman's Report: Chairman Nick was very happy with the Green Up The Blue participation and results.

City Council Liaison Report: None.
Old Business: Justin presented an update on the Fieldhouse and Blue Surf Bay. He gave a breakdown of memberships, day passes, and expenses. Some of the positives going well are the good response to the bar and concessions, two after hour rentals that went well, Primetime and BSPR utilized the facilities, and punch list and warranted items. He also went into detail about the negatives such as, part time wage expenses, serving the needs of the community better, hour adjustments/shortened schedules with low attendance, and lifeguard adjustments.

New Business: Justin discussed the departure of the current occupant of the coffee shop and went into further details about the potential new vendor.

Justin went into further detail about the customer service training some departments of the city are participating in. He hopes this will be in place by Summer 2025.

Justin then discussed some of the FY 2024/25 upcoming projects. Adams Dairy Golf Course clubhouse will be renovated. Burris Old Mill parking lot lights will be updated. Ward Park restrooms will be renovated. An update to the Parks and Open Space Master Plan. The winterizations for the outdoor pool and splashpad are set for October 1st. Justin gave an update on Keystone Park. The ribbon cutting is set for Monday, September 30th and more details for that event will be provided later.

Miscellaneous: Justin explained that the park commission meeting date for October would be too soon. Staff and commissioners discussed some different date options. Staff and commissioners agreed to cancel the October meeting. The November meeting has been moved to Tuesday November 5th, 2024.

Justin went into detail about the North Pole trail at Rotary Park which will begin after the mayor's tree lighting ceremony in December.

Justin presented the park commissioners with the Boards: Commissions Rules of Procedures to those who did not attend last month's meeting. Park Commissioners who had not signed yet, signed the agreement understanding the rules and procedures.

As there was no further business, a motion for adjournment was made by Tara Johnson and seconded by Ken Horrell.